Master in Architecture (MARK) or Sustainable Urban Design (SUDes) degree project

The 2-year Master’s programmes in Architecture (MARK) and Sustainable Urban Design (SUDes) at LTH both concludes with a degree project, to be completed within the following 30-credit course:

* AAHM10 - Degree Project in Architecture (Masterexamensarbete i Arkitektur)
* ASBM01 - Degree Project in Sustainable Urban Design (Masterexamensarbete i Hållbar Stadsgestaltning)

The degree project constitutes a further deepening within your specialisation in MARK: Advanced Architectural Design, Human Shelter - Urban Spaces or Spatial Experiments or in SUDes: Sustainable Urban Design

The thesis work should conclude the programme. No more than 44 out of 120 credits may be missing when you start your degree project. On the Lund University Student Portal ([www.student.lu.se](http://www.student.lu.se/)), you can make sure you have all the courses from semester 1-3 (at least 76 credits), which, in addition to the thesis, must be included in the architectural degree.

In the degree project you must demonstrate the ability to apply and collate the knowledge and skills you have acquired in the main areas of the Master’s programme. You choose the theme/topic/focus yourself. You must, within the given time frame, show your ability to critically identify, manage and problematize complex issues, using adequate methods and/or theories, independently and creatively implement and evaluate advanced creative tasks within your own program of work, as well as communicate and discuss your work and its underlying issues, ideas, knowledge and arguments.

In addition to the project work, the degree project includes a presentation at a public occasion, exhibition of the thesis, opposition at another student's presentation, and a report, which must be archived and posted on LUP Student Papers (Lund University's database of theses and essays).

Workflow

1. **Notification of the degree project**
Contact your international coordinator to make sure that you meet the eligibility requirements (76 credits finalized in Ladok) for the thesis course. If you meet the requirements the coordinator will sign the LTH's form "Enrolment form – Degree Project".
2. **Discussion with examiner and registration of degree project**
The process starts with an exploratory conversation between you and the examiner, who must be assured that you have the relevant prerequisites, and a discussion about potential supervisors. You must also write a brief (program of the degree project’s objective, expected content and schedule (1-2 A4 pages).

When your description/policy document is approved by the examiner **and supervisor** they shall sign the LTH's form *"Enrolment form – Degree Project"*.

Once all the information has been filled in, the form and brief programme must be submitted to the departments administrator (Camilla Sjölin camilla.sjolin@abm.lth.se), for visits go to the the 5th floor in the A-house room A5047, who can then register you on the course.

1. **Opposition**
Each student must oppose on another student’s degree project. It isrecommended to choose an opposition opportunity at the beginning of your own degree process, which is when you will have the most benefit from it. Report/reading materials will be available one week before the presentation via the department’s administrator, who receives your notice of opposition. The opposition involves attending a degree-presentation, being well-informed of - and prepared to comment on the degree project.

No later than one week after the opposition, you must submit a written document with comments and reflection on the degree project (thesis) and the opposition (about 1000 words) to your examiner and supervisor. Remember to include the *title of the degree project, the student’s name, the examiner’s and supervisor’s name as well as the names of the jury members, your own name and the date of the presentation*. The student you opposed for shall receive a copy of your written opposition document.

Once you have submitted the written opposition, it shall be certified with a signature on the *MARK Degree Project Activity Form/SUDes Degree project Activity form* by your own examiner.

*The MARK Degree Project Activity Form/ SUDes Degree project Activity form* is your own responsibility and you need to make sure that each step is signed and dated.

**4. Mid-way Seminar**
Mid-way through your degree project process you should present and discuss your half-way results with a group of students and teachers. This discussion will be chaired by your supervisor and take place as a common meeting in mid-March. Participation in this seminar shall be noted and signed on your *MARK Degree Project Activity Form/SUDes Degree Project Activity Form*.

**5. Registration for the presentation/examination**
No later than four weeks before the scheduled examination, you must (after getting an OK from the examiner) submit a brief description of the degree project (thesis) (max 300 words editable text in a Word document) and upload a digital picture (JPEG). This material will be used for advertising the examination on the department's website.

**6. Report/reading materials**
No later than one week before the presentation, you must make your degree project (thesis) available online by uploading it to a special LU Box created for your examination (pdf format, maximum 20 MB). If the degree project is very voluminous, the material must be summarised and uploaded with a main part and additional attachments, or in some other way be made easily available (discuss this with your supervisor/examiner).

**7. Presentation**
After the presentation of the thesis, the assessment team deliberates and the examiner then announces the outcome, which is noted and signed on your *MARK Degree Project Activity Form/ SUDes Degree Project Activity Form*. The work shall then be showcased immediately after the presentation (site will be directed).

**8. Final report**
Final report must be submitted to the examiner no later than one week after held presentation for assessment and examination. This shall be signed on the MARK Degree Project Activity Form/ SUDes Degree Project Activity Form.

The report shall be written in English.

The title page of the report shall be provided with the following information:

Course; AAHM01: Degree Project in Architecture / Degree Project in Architecture; LTH; Year; Title; Author; Examiner; Supervisor.

The introduction of the report sets out the program conditions that have been given, an introduction to the topic choice / theme and the context related to (socially, research, artistic, etc.).

When the examiner assesses your work as approved you can proceed to step nine.

**9. Report delivery**
As soon as possible after approved thesis of the examiner, you shall provide two physical reports and a digital version with print quality to the departments administrator, as well as upload the report in the LUP Student Papers (Lund University's database for thesis and essays). The Library of Architecture and Design can assist in the submission process.

The report is to be archived at the Department of Architecture and Built Environment and a reference copy shall be placed in Library of Architecture and Design.

A print refund may be provided if the physical reports with original receipt are submitted to the department’s administrator no later than two months after the approved and completed report (two months counting from the date signed on Step 8 of the activity form).

The activity form must be submitted to the Departments administrator, preferably when submitting your physical reports.

When Activity Form exams, with each moment (1 - 9) are completed and signed, submitted results can be reported in LADOK.

You are responsible for ensuring that all the steps in your Activity form are signed and dated.

*Workplace for degree project? Find application form* ***here! (LÄNKA)*** *Fill in the form and send it by mail to* *Helene.Sveningsson@abm.lth.se* *or print it and leave to Helene Sveningsson at 5th floor (room A5032), A-building. If you have any questions contact Helene at +46 46 222 72 82.*

Degree certificate

Once the credit for your degree project is registered in LADOK and all courses within the programme are finished you need to apply for your degree certificate, read more and apply here: <https://www.lth.se/english/education/master/information-for-current-students/application-for-masters-degree-certificate/>