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Board of the Faculty of Engineering LTH

Dean Viktor Öwall

Guidelines for Applications to be Appointed a Reader at the Faculty of Engineering at Lund University – LTH

Introduction

To be appointed a reader at LTH is a step in the employee's academic career. In discussion and during staff appraisals, the manager/head of department and the employee will initiate and plan the application to be appointed a reader. Becoming a reader is a certificate of an employee's academic expertise, and is not a form of employment at LTH.

Statement by the head of department

The application for appointment as a reader is to include a statement of support by the head of department that includes:

- a statement confirming that the department supports the employee's application for appointment as a reader
- the subject of the appointment – usually an established research subject at LTH
- a proposed external expert to assess the application

Applicants who are not employed at LTH can be appointed readers, in which case the statement by the head of department is to indicate how the appointment will benefit research and education at the department. The present guidelines mainly refer to internal applicants. For external applicants, other qualifications may be considered and substitute some of the criteria listed below.

Criteria

The following criteria must be met for a person to be appointed a reader at LTH, taking the nature and conditions of the relevant subject into account:

- Good research expertise, documented by the applicant's
 - proven independence as a researcher after obtaining their PhD, corresponding to at least one additional PhD. The documentation is to clearly indicate the work included in the doctoral thesis.
 - good national and international standing as a researcher
 - proven ability to attract external research funding
 - account of future plans; hence a written research plan should be included in the application
- Good teaching expertise, documented by the applicant's
 - active participation in teaching at all levels
 - good knowledge of the subject in question

- Completed training in teaching and learning in higher education of at least five weeks, including the course *Becoming a Reader*, or acquired the equivalent knowledge in other ways.
- Demonstrated good experience as a supervisor, and ability to participate in the supervision of doctoral students as an assistant supervisor, from admission to public defence. After completing the course *Becoming a Reader*, the applicant is to spend (normally) at least one year acquiring the necessary qualifications by putting their theoretical knowledge into practice by participating in the supervision of doctoral students. Supervision of degree projects may also be taken into account.
- Demonstrated reflective approach to supervision at all levels.
- Good ability to collaborate with the industry and other organisations outside the University demonstrated by participation in various forms of collaboration and help disseminating and generating knowledge about research results.

The application is to indicate whether or not these criteria have been met, and be designed in accordance with the instructions for the academic qualifications portfolio at LTH.

On behalf of the Faculty Board, the decision in this matter was made by the dean after a presentation by recruitment consultant Katarina Celander-Öhrström.

Viktor Öwall

Katarina Celander-Öhrström