



LUND
UNIVERSITY

Reg. no

Faculty of Engineering

Application – Leave from studies

Instructions

The application is to be submitted to the international coordinator of the programme well in advance of the planned leave from studies. Prior to the leave you are also to discuss possible consequences of the leave with the international coordinator.

You cannot apply for leave longer than two semesters at a time. If your leave is to take place in the autumn semester of 2012 and spring semester of 2013 for example, you will return to the programme in the autumn semester of 2013.

When you plan to resume your studies, you must apply for courses before the start of the semester. Information about course application, including application periods, is found on:

http://www.lth.se/english/education/master/information_for_current_students/application_for_courses/

Please note that the course application for the autumn semester takes place in May.

If you do not resume studies after the leave, and have not applied for a further period of leave, your admission to the programme will be cancelled. In order to resume your studies, you must then apply for re-admission to the programme.

To be filled in by the student

Personal ID no	I apply for leave in the following semester/s: Autumn 20 Spring 20	
Name		
Address		
Email address	Telephone	
Programme	Admitted semester/year	
Reason for leave		

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Signature

Date

To be filled in by the programme administration

Leave including guaranteed readmission is approved in accordance the Higher Education Ordinance 1993:100, Ch 7, Section 33 (special grounds such as social, medical or other special circumstances).

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Signature, by delegation of the Programme Board

Name in print

Registered in Ladok