LTH – Information day
Newly admitted Master’s students at LTH

INTERNATIONAL MASTER’S STUDENTS OF LTH, 20 AUGUST 2018
Your Master’s Coordinators at LTH

Cecilia Nilsson  
BIO, FOOD TECH, WATER, ID, FIPDes  
+ Insurance assistance

Helene von Wachenfelt  
DRMCCA, EEE, LSCM, WIRELESS, PRODUCTION

Lykke Jacobson  
MARK, EEBD, SUDes, IMFSE
What will happen today?

9:15-10  Information for fee-paying students
10-11   Information for all new students
11-12   Information from the student union, TLTH
12-13   Lunch break
13-14   Seminar regarding discrimination and harassment
14-15:30 Library information
If you pay tuition fees

• Tuition fees cover maximum 30 credits per semester.
• If you study more than 30 credits during one semester you will get an extra invoice.
• You pay for four semesters in a row, even if you sign up for less than 30 credits per semester.
• If you want to drop a course you have to do so within three weeks, otherwise you will be charged the tuition fee. You can cancel the course yourself in Ladok.
• You only pay for a course once!
Extension of Residence Permit

- SMA are **very strict** in extending residence permit if your master studies exceed two years.
- The SMA does **not** accept part time studies.
- You **minimum have** to pass
  - 15 credits during year 1
  - 22.5 during year 2
  - 30 credits year 3 and thereafter
- Internships are not considered as studies unless they are **included** in your programme.
- Make sure to always keep enough money in your account
  - Larger transactions in and out are found to be suspicious
  - Sponsors are not allowed, this also includes parents
- It can take a long time to renew your residence permit
Scholarships for current students

• Application opens during the spring semester
• At least 60 cr after the exams in June
• Average grade above 4.0
• Very competitive
• Covers part of the tuition fee in semester 4
• A few smaller scholarship rather than one big
• Results in semester 3
Housing guarantee

• The housing guarantee is only valid if exercised from the first semester of studies

• You will be able to keep your housing for the normal duration of the Master’s programme (4 semesters)

• Get in queue with AFB!
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Who does what – LTH

Programme director/coordinator
Overall responsible for your academic programme and academic related questions.
Course/studio details, study trips/internships part of your programme and other academic matters

International master coordinator
Overall responsible for all master’s students at LTH.
Study guidance, housing, residence permit, insurance, living in Sweden, study social matters etc.

Department administrators
Administration of courses and exams

Programme planner
Application for credit transfer (ask your coordinator for details)
Who does what – LU vs LTH

Master coordinators at LTH international office
• Your main contact for everyday questions. Turn to the coordinator of your programme.

LU Department of External Relations
• LU Scholarships, student recruitment and alumni network
• International Desk and social activities for all international students at Lund University

ALWAYS START BY CHECKING THE WEBPAGES!
Other services at LTH

Reception at Studiecentrum
• Transcripts
• Certificates of Registration

5th floor E-Building
• Student counsellors
• Degree office
• Admissions office

(LU Academic support center, LU Pedagogical support)
Conditionally Admitted Students

• **International students**
  – Upload relevant documents *a.s.a.p* (official diploma, transcripts, translations if needed etc.) to your account at [www.universityadmissions.se](http://www.universityadmissions.se)
  – Notify your coordinator

• **Students from Swedish universities**
  – Notify us ASAP if you have *not yet* applied for your degree

**IMPORTANT!** You cannot register on any courses until the condition is lifted.
E-mail from us

• The e-mail you used when you applied – exported to the student register LADOK

• You can change in LADOK www.student.ladok.se

• Course administrative systems: LUVIT, Live@Lund and more – NOT ALL COURSES
The Academic year

Two semesters: 3 September – 20 January
21 January - 6 June

Two study periods per semester (10 weeks)

Exams (1 week) in October, January, March and June
Re-exams: April, August

Christmas holidays 22 Dec – 1 Jan
Easter holidays + re-exams 19 April – 4 May
Application and registration for courses

- You **apply for courses** twice per semester. SUDes and MARK only once per semester.
  - N/A ID, EEBD, FIPDes
  - info via Ladok email

- You have to **register for courses** before they start
  - info via email

If you have not showed your passport/ID to us, you will not be able to register.
LU information for current students

The Student Guide – save it and read it!

http://www.lunduniversity.lu.se/current-students

- Insurance
- Tuition fees
- Service and support
- Health care
- Careers service
- …and more
LTH information for current students

http://www.lth.se/english/education/master/

- Academic calendar
- Application for courses
- Schedule generator
- Guidelines for Degree Project
- Help and support
- ….and more
Swedish course through LTH

- 7,5 credits course
- January-March
- Two evenings per week.
- As part of your programme or extra tuition fee.
- Open to students from BIO, EEE, DRMCCA, FOOD, WATER, LSCM and WIRELESS.
- Sign up in October – a mail will be sent out

Other options to study Swedish

https://www.lunduniversity.lu.se/student-life/preparing-to-come/learning-swedish
Insurance

- All students during school activities - Student insurance
- Non paying students - **Student IN** insurance
- Fee paying students - **FAS+** insurance
- Joint programmes - **MARSH** insurance
- Covers acute illness, accidents, urgent dental problems, property coverage etc
- Only in Sweden

More information http://www.lunduniversity.lu.se/current-students/health-care/medical-insurance
In case of sickness or emergency

In case of accident or illness:

• Go to the doctor – can be found in the Student Guide or on the LU web pages for current students
• Pay for the doctor’s visit
• Fill in the claim form
• Receipts in original
• Cecilia Nilsson at the international office Kårhuset signs and sends it to the insurance company
Double nationality?

• No EHIC card? - No personal identity number
• Apply for a residence permit
• Apply for a personal identity number
• Still insured by the Student IN insurance
Ranking? GPA?

NO! Non-competitive system

Grading:
3 - 4 - 5
Pass - Fail
Autumn dinner – 15th November