The Faculty of Engineering LTH is home to students from many different backgrounds, cultures and religions. To avoid misunderstandings or conflicts arising because of cultural differences, we have written a list of the most important rules that all LTH students must follow. Please be aware and respectful of Swedish laws and customs, as well as those of your fellow students. All students have the right to be treated with respect and courtesy, regardless of background, religious beliefs or gender. Claiming not to be aware of these rules is not a valid excuse for breaking them. It is your own responsibility to read, and make sure you understand, each of the rules below. If there is anything you do not understand, please contact the International Office.

Course work and exams

Assignments: You must carry out your assignments by yourself, without the help of others, unless your teacher tells you that it is necessary or allowed to work in groups.

Course literature: We expect you to buy your own copies of the course literature. The university and teachers cannot lend you any books. The library has copies of the course books that you can read when you are in the library – you cannot borrow these books to take home with you.

Deadlines: You must hand in your course work on time. If you miss the deadline for an assignment, you might fail that part of your course.

Exams: Students are required to register for their exams. The registration is done online in the Student Portal. Register to each exam the first time it is given and try your best to pass it. You only have two to three opportunities per year to pass each exam (one proper exam, followed by one or two re-exams). Never skip the first sitting of an exam with the intention of studying more for the resit; you might become sick, or for some other reason not be able to attend the resit exam.
Please read more on registering for exams here:
http://www.lth.se/english/education/exchange-studies/information-for-current-exchange-students/anonymised-assessment/

Laboratory work: Be well-prepared for each laboratory session. If you come prepared, you and your course mates will have a much more successful lab session. Read the instructions and manuals in advance. Do calculations and plan your lab work in a flow-chart. Remember: You must attend all required labs – they are compulsory. Arriving late or missing a full lab session can cause you to lose credits and receive an incomplete grade for the entire course.

Plagiarism and cheating is not allowed: You are not allowed to copy or present someone else’s work, ideas or words as your own. This practice is known as plagiarism, and is considered cheating. When you use or reference someone else’s texts or work, you must cite your references properly, and either use quotation marks (“”) or rewrite the text in your own words. Plagiarism and all other forms of cheating are severe offences that are not allowed at Lund University. All cases of plagiarism and cheating will be reported to the Disciplinary Board, and can lead to failing a course or being suspended from studies. Please note! We use a number of tools to identify plagiarised texts from the internet, course literature and your fellow students. Always give proper credit to your references, and rewrite what you have read in your own words.

I have carefully read the above-mentioned Conduct Guidelines and shall abide by the terms:

Signature of student: ___________________________ Date: ___________________________

Name in block letters: ____________________________________________________________________
I have carefully read the above-mentioned Conduct Guidelines and shall abide by the terms:

Signature of student: __________________________ Date: _______________

Name in block letters: ________________________________________________